



Memorandum of Understanding – Passport to Kindergarten Mentor

This agreement is made by and among Preschool Promise and

(Name of the non-scholarship receiving teacher)

This agreement assures that _____ (name of the teacher) will agree to serve as a mentor teacher. **The teacher will:**

- a) Commit to ongoing and **timely e-mail communications** with the Program training coach and manager;
- b) **Ensure that each child in the classroom experiences dialogic reading in small groups** of no more than five children, at least three times a week, and report on that data weekly;
- c) **Take an active role in ensuring family participation in Passport to Kindergarten community events.** This includes but is not limited to attendance at community events (Dayton Metro Library, Dayton Art Museum, and Boonshoft Museum of Discovery), providing at least two instructional parent meetings through the school year, sending books home with children at least weekly and keeping track of the reading families provide to their children and stamping their passports.
- d) **Contribute to the ongoing support, growth and development** of the teachers in the Passport program.

Preschool Promise will agree to provide the following:

- a) Coordination of the program by keeping teachers informed via email.
- b) A calendar of trainings and events, coordination of all community events, and designed invitation materials for these events where applicable.
- c) Ongoing support and assistance on as needed basis.
- d) Materials, information, and resources to support program goal.

Commitment to Partnership:

The receipt of this document with original signatures is assurance that _____ (*name of teacher*) under the leadership of _____ (*administrator name*) will work with Preschool Promise to accomplish the goals of the Passport to Kindergarten program.

Teacher

Preschool Promise

Signed: _____

Signed: _____

Date: _____

Date: _____

